W uniqkey

Desktop Application

Onboarding Guide

Confidential



GUIDE

Onboarding with the Desktop Application





Introduction

The Uniqkey desktop application provides a smooth and streamlined onboarding process. Designed to make it as easy as possible, by automating the pairing process between mobile device and browser extension, so that you can get started with just a few clicks.

The desktop application automatically downloads the extension and pins it to your browser, so that once the process is completed the whole setup is ready for everyday use.

With the desktop application you have a secure central for your passwords, along with quick access to sharing your logins, automatic 2FA filling, security score for rating the strength of your passwords.

In this guide we will be going through:

- Email & Activation
- Create your Masterpassword
- Pick primary browser
- Import logins
- Download & pair extension
- Finish setup on mobile device

uniqkey

How to get started with the Desktop application

| STEP 1: I | ENTER YOUR EMAIL AND ACTIVATION CODE | _ | |
|-----------|---|-----------|--|
| | 0 | — () | |
| | Activate Create Master Password Import Passwords Pair Mobile Application | Completed | |
| | Let's begin your account activation. Please insert the code from the activation mail. | | |
| | Email | | |
| | batman@uniqkeytest.onmicrosoft.com | | |
| | Activation Code | | |
| | 29240126 | | |
| | | | |
| | If you have not received a mail, please contact your administrator. | | |
| | | | |
| | | | |
| | Next | | |
| | | | |

Enter your email and activation code. You will find the activation code in your email inbox.

🕷 uniqkey

STEP 3: CREATE YOUR MASTER PASSWORD

| 🐮 Uniqkey A/S | | | | | | | × |
|---------------|--|---|--------------------------------|-----------------------------------|------------------------------|-----------|---|
| | ✓ — | -0 | | -0- | -0 | $-\circ$ | |
| | Activate | Create Master F | assword | Import Passwords | Pair Mobile Application | Completed | |
| | Create yo | our master p | asswor | d | | | |
| | From now on yo importance that | our master passwor t you remember yo | d is the key f ur master pa | to all your passwords, ssword. | herefore it is of the utmost | | |
| | Password Criter | ia: When all the rov | vs are green | you are good to go! | | | |
| | * Minimum 12 ch * Include number: * Include symbols * Include upper-a * Passwords matc Master Passwor | aracters s ind-lower-case letters ch | | | | | |
| | ••••• | | | Ø | | | |
| | Confirm Master | Password | | | | | |
| | | | | B | | | |
| | Recommendatio | on: Store your mast | er password | in a safe location. | | | |
| | | | В | Back | | | |

Reminder: Your master password is the key to all your passwords and CAN'T be recovered if forgotten!



STEP 3: PICK YOUR PRIMARY BROWSER

| 🐮 Uniqkey A/S | | | | | - | × |
|---------------|---|---|-------------------------------------|----------------------------|-----------|---|
| | — | — Ø — | -0- | -0 | $-\circ$ | |
| | Activate | Create Master Password | Import Passwords | Pair Mobile Application | Completed | |
| | Pick your Uniqkey will inst moved to Uniqke | primary browse all in your primary browser ar ey. | r nd your passwords store | d in both browsers will be | | |
| | Choose Primary | Browser | | | | |
| | O Microsoft Ed O Google Chro | dge ome | | | | |
| | - | | | | | |
| | | Import | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | Back Next | | | |
| | | | | | | |

Choose your primary browser, it is in this browser the extension will be installed.

W uniqkey

STEP 4: IMPORT YOUR LOGINS

| Ø – | ⊘ | -0- | — () — | $- \circ$ |
|--|--|-------------------------|-----------------------------|-----------|
| Activate | Create Master Password | Import Passwords | Pair Mobile Application | Completed |
| Pick yo | our primary browse | er | | |
| Uniqkey will moved to U | install in your primary browser a niqkey. | nd your passwords store | ed in both browsers will be | |
| Choose Prin | nary Browser | | | |
| MicrosoGoogle | oft Edge Chrome | | | |
| | | | | |
| Imported pa | sswords:4 | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | ſ | Back Nex | t | |

When importing your logins, they are deleted from the chosen browser and stored in Uniqkey.

Reminder: If you do not import logins, they will STILL be deleted from your browser!



STEP 5: DOWNLOAD & PAIR THE EXTENSION



To download the mobile app you can scan the QR code, to get forwarded straight to Uniqkey in the App/Play store.

If you are unable to scan it or prefer to search for it manually, you can do so.



OPEN THE MOBILE APP



Click "Pair to Desktop App" and you will see a code as displayed on the right. This code will be needed in the desktop app on your computer.



ENTER THE CODE

| Uniqkey A/S | | | | | - × |
|-------------|--|--|---|--|-----------|
| | — | —⊘ — | — Ø — | -0- | $-\circ$ |
| | Activate | Create Master Password | Import Passwords | Pair Mobile Application | Completed |
| | Downloa You can find the your apps. | d the Uniqkey N application by scanning the | Aobile Applicate e QR code or searching ro | tion o "Uniqkey" where you get | |
| | After clicking "P 454563 | air to Desktop" a 6-digit coo | de will appear, enter it in t | the field below | |
| | | (| Back Nex | t | |

Clicking "Next" will start the auto-pairing process of the mobile device and the browser.

🕷 uniqkey

STEP 6: FINISH SETUP SETUP ON MOBILE DEVICE



Uniqkey is being installed on your chosen browser.

Please wait until your browser shows a congratulations page before proceeding.

When you get to this page, it will open up a browser and automatically start pairing the mobile app and extension.

Next step is to finish the setup on the mobile device.



CREATE A PASSCODE



Next you will be asked to create a 6-digit passcode for your Uniqkey app. This is used every time you sign in to use Uniqkey on your mobile device.

Next you will be asked to go back to the desktop to install the browser extension. This is no longer neccessary as it automatically pairs with new Desktop app. Click "OK" and continue to the next step.

🕷 uniqkey

FINISH SETUP OF MOBILE DEVICE



As the extension is already auto-paired click "Skip for now".

Next you will see your list of passwords. This means you are successfully onboarded and ready to use Uniqkey.

uniqkey

STEP 7: VERIFY SUCCESSFUL ONBOARDING



All your passwords are now safely stored in your mobile app. You can begin to use the mobile app and browser extension to safely login on your cloud services. Proceed to your browser to try out your new password manager.

Soon you will be able to use your desktop app for local logins. If you would like a preview of the desktop app feel free to click the link.

When the previous steps are completed, you should see this page in your browser along with the Uniqkey icon pinned in your extensionlist.



Congratulations!

Thank you for using Uniqkey desktop application! We hope you will enjoy our product and its many features!

If you or your employees have any kind of difficulties using Uniqkey, our support team is always ready to help. You can contact us at uniqkey.eu/kontakt or at support@uniqkey.eu.

If you want to call us, you can do so at +45 71 96 99 67.

Best regards, Uniqkey